

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Minutes – January 8, 2025**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	January 8, 2025	4:05 PM - late due to waiting for quorum	4:51 PM	Mountain Oak School 1457 Willow Creek Rd Prescott AZ 86301 7th/8th Grade Classroom in the Great Hall or virtual link to join meeting see below

Agenda Items	Presenter
1. Meeting Opening a. Welcome and Call to Order b. Roll Call c. Open Meeting Law Reminder	Board President
2. Consents, Reviews, Approvals, Old Business a. Consent Items - KL motions to approve consent agenda items. TH 2nd. Unanimously (JR, KL, TH) aye. Motion Passes. i. Approve Prior Minutes 1. Dec 16, 2024 ii. Agenda Approval 1. Jan 8, 2025	
3. Public Comment a. None	
4. Board Reports - None	
5. Community Reports (action items must be informed and included on the agenda as a specific topic) a. Charter Representative Report - Working on finishing paperwork to remove Brandy Meade b. Director's Report - minus 1 ADM count and have some new students interested in registering, MD working with Kristy on Random Fiscal Audit, Scholastic Book Fair at the end of the month, TH requests the ADM from state level including SPED, etc. c. Faculty Report - Winter Spiral went very well d. Business Manager Report - 1.4% increase from state income, over 40% increase for paying lunch fees and optional classroom	

	<p>fees, some tax credits, catching up on invoices/bills, closer monitoring of credit use (30% less than Nov), consistent payroll, reduce gap of income vs. expenses, continue to monitor credit use, Jan state payment is lower because ADM decrease and winter break, increase in food program as food prices increase but plan to track serving sizes based on NSLP and possibly lessen the breakfast service, ADE grant audit is going well, parents are still using the SIS portal to pay.</p> <p>TH requests we track the satisfaction level with the expected changes in the food program.</p>	
6.	<p>Unfinished Business OR Action Items</p> <p>a. Banking Admin/Account Updates - Tabled to next meeting when PR is present.</p> <p>b. Board Practices and Policies Binder Update - Waiting for Pine Forest policy manual and JN received one from another similar school as well.</p> <p>c. Discussion/Vote on New Faculty Board Member Representative - The staff will revisit and hope to find a faculty member. The staff is also working on recruiting new community board members.</p> <p>d. Discussion/Acceptance Board Member Resignation(s) - TH motions to accept AA resignation. KL 2nd. Unanimously (TH, KL, AA) aye. Motion Passes.</p>	
7.	<p>New Business OR Discussion Items</p> <p>a. Discuss new charter and mission statement and vision - JN created some ideas that are in the drive so we can discuss at a work session. TH mentions we need to create a plan and consider all pieces. Work session January 22nd at 3:45. Discussed community letter to inform staff and community of our change to mission and vision.</p> <p>b. Discuss new school name ideas - Discussed options to completely change or just alter the name. Will discuss more at work session.</p> <p>c. Discuss new board member interview questions - Will discuss at work session.</p>	Board Member
8.	Meeting Summary - None	Board Secretary
9.	Announcements - January 22nd Work Session	Board Member
10.	Closing Quote	Board President
11.	Adjournment - 4:51 PM	Board President

Attendee Information:

Name	E-Mail Address	Present
Amber Alexander, Faculty Board Member	aaalexander@mountainoakschool.org	
Tim Harrington, President	osmliving@gmail.com	x
Katie Larson, Secretary	katie.larson@mountainoakschool.org	x
James Nolen, School Director, Ex Officio	jnolen@mountainoakschool.org	x
Peter Rennick, Vice President	pire2@cox.net	
Jonathan Ruf, Faculty Board Member	jruf@mountainoakschool.org	x
Michael Donelson, Business Director		x
Marlene Sullivan, Charter Representative		x

