

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Agenda – November 13, 2024**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	November 13, 2024	3:56 PM	5:56 PM	Mountain Oak School 1457 Willow Creek Rd Prescott AZ 86301 7th/8th Grade Classroom in the Great Hall or virtual link to join meeting see below

Agenda Items	Presenter
1. Meeting Opening a. Welcome and Call to Order b. Opening Quote c. Roll Call d. Open Meeting Law Reminder	Board President
2. Consents, Reviews, Approvals, Old Business a. Consent Items - AA motions to approve the consent agenda. TH 2nd. Unanimously AA, JR, TH, KL, PR aye. Motion Passes. i. Approve Prior Minutes - Oct 9, 2024 ii. Agenda Approval b. Old Business	
3. Public Comment - Marcee Gilson and Michael Smith and Jodi Connelly were present, but no public comments.	
4. Board Reports - None	
5. Community Reports (action items must be informed and included on the agenda as a specific topic) a. Charter Representative Report - Sent ASBCS financial quarterly report. Pending review, the school remains in good standing with ASBCS. b. Director's Report - Increase 4.5 ADM from last report, Halloween dance for families, Martinmas Lantern Walk, Newsletters, Turkey Trot community event, Advent and St. Nicholas, Quarterly Assembly, reduced cost of meals and more families are paying, new Kindergarten teacher who embraces Waldorf, need a new student	

	<p>services provider by the end of this fiscal year (talked to Infinite Campus and are looking at other options like Synergy and Revina). Will have bids for next meeting.</p> <ul style="list-style-type: none"> i. Self-Study Report - state academic requirements make it harder to keep up with Waldorf and Waldorf electives, finances make it hard to pay for different electives, survey results from what Waldorf-inspired is and what community wants for our school (electives). TH suggests asking and tracking how long the family has been with the school in future surveys. Suggested to figure out if we want teachers to loop with the students. ii. School Renewal Report - Discussed with staff if Waldorf is the best choice for MOS. PR suggested adding a parent/child/school agreement that they sign that includes what is expected of the parents and ask teachers if they're interested in looping and clear PD expectations. <p>c. Faculty Report - Lantern Walk, Halloween Dance the kids had a lot of fun and a lot of parents came, staff meeting weekly and PD trainings. PR asked how teachers are cooperating and supporting each other. JR said in general it's positive but separation caused by 2 separate buildings, but there is some interaction between lower/upper grade students and teachers.</p> <p>d. PA Report - Book Faire scheduled for next semester</p> <p>e. Business Manager Report - Preschool and Aftercare and lunch payments increased due to more payment options and clearer invoices being sent out, decreased in payroll and healthcare expenses, updated state data to stabilize funding, TH asked clarifying questions about built-in substitutes and flexibility for emotional stability. Closer to paying off bills and credit payments, lunch scanner starts next week, lunch is still a little higher expense than income, volunteers and donations and being resourceful in other ways to save money, Shamrock for sole source distributor, percentage wise spending is less than last year.</p>	
6.	<p>Unfinished Business OR Action Items</p> <ul style="list-style-type: none"> a. Accept board member resignations - Cindy Roe, Amber Alexander. CR looking at resigning end of December but has not finalized an end date. JN talked to three possible parents reps and a staff rep. Table AA resignation until Dec. TH Accept CR resignation pending her resignation date on a future date (12/31/24 as accepted at 12/16/24 meeting). PR 2nd. Unanimously aye. Add approve faculty board member to next meeting. TH mentions we need to fill out paperwork and onboard new members. 	a. Board Member
7.	<p>New Business OR Discussion Items</p> <ul style="list-style-type: none"> a. Discuss new board treasurer - Doesn't feel she has enough knowledge of school finances and has become a staff member. The treasurer monitors use of funds and leads discussions of larger fund items. We will look for a replacement as we get more new members. b. Discuss bank account admin and signer - PR will remove Brandy Meade as admin and add Michael Donelson. KL will email Lynne's info to Peter. Vote on in December after JN has talked to Michael. c. Discuss categories for board policies - CR offered to check for it or using Pine Forest as an example. TH suggests we search 	<ul style="list-style-type: none"> a. Katie Larson b. Katie Larson c. Katie Larson d. Amber Alexander/

	<p>for it on the server because it is a lot of work to recreate. JN will ask Michael to look on the server. TH ask for any known board policy verified or determined lost by next meeting so we can make action plan.</p> <p>d. Discuss plan for recruiting new board members - JN asked three new parents who are interested and one faculty member rep. Run ads on social media and prioritize it at staff meeting that they reach out to people. Especially looking for skills like legal, accounting, and grant writing. TH states ideally the board is composed of percentages, internal/external and skills/responsibility based.</p>	Katie Larson
8.	Meeting Summary - Summarized what the board voted on and discussed	Board Secretary
9.	Announcements - Dec 11 meeting next month	Board Member
10.	Closing Quote	Board President
11.	Adjournment - 5:56 PM	Board President

Attendee Information:

Name	E-Mail Address	Present
Amber Alexander, Faculty Board Member	aaalexander@mountainoakschool.org	x
Tim Harrington, President	osmliving@gmail.com	x
Cindy Roe, Board Member	croe@mountainoakschool.org	
Katie Larson, Secretary	katie.larson@mountainoakschool.org	x
James Nolen, School Director, Ex Officio	jnolen@mountainoakschool.org	x
Peter Rennick, Vice President	pire2@cox.net	x
Jonathan Ruf, Faculty Board Member	jruf@mountainoakschool.org	x
Michael Donelson, Business Director		x