

**PUBLIC MEETING OF THE  
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS  
Regular Meeting Agenda– September 11, 2024**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**Vision: Mountain Oak School is Committed to the Following:**

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	September 11, 2024	3:51 PM	5:09 PM	Mountain Oak School 1457 Willow Creek Rd Prescott AZ 86301 7th/8th Grade Classroom in the Great Hall <b>or virtual link to join meeting see below</b>

Agenda Items	Presenter
<b>1. Meeting Opening</b> a. Welcome and Call to Order b. Opening Quote c. Roll Call d. Open Meeting Law Reminder	Board President
<b>2. Consents, Reviews, Approvals, Old Business</b> a. <b>Consent Items</b> - TH motions to approve consent agenda. KL 2nd. Unanimously aye (KL, JR, TH, AA, PR). Motion Passes. i. <b>Approve Prior Minutes</b> 1. <b>August 5, 2024</b> 2. <b>August 21, 2024</b> ii. <b>Agenda Approval</b> b. <b>Old Business</b> i. <b>Discuss Attorney bill</b> – Outstanding bill is based on personal matters. JN is reaching out to see if they will transfer the bill to the appropriate person instead of the school. We will discuss in future with more information if needed.	
<b>3. Public Comment</b> a. None	
<b>4. Board Reports</b> <b>TH</b> - Auditor is reporting to the Accounting Board because of an internal oversight, but expects to have everything cleared up quickly. TH trusts the auditor to get everything taken care of.	

	<p><b>KL</b> - BM is still active on bank account while KL is in the process of being approved at the bank.</p> <p><b>JR</b> – Festival of Strength and Courage is going well on its way. 2nd grade had a good field trip to the library.</p> <p><b>AA</b> - feels disconnected not being on campus. JN will make sure she receives update emails.</p>	
<p><b>5.</b></p>	<p><b>Community Reports (action items must be informed and included on the agenda as a specific topic)</b></p> <p><b>a. Charter Representative Report</b> - We received an extension on consent agreement and are waiting to hear back about potential changes from the charter board. Consent agreement does include FY 2024 audit.</p> <p><b>b. Director’s Report</b> - decreased attendance compared to who enrolled. 4.5 new enrollments will help. Correcting enrollment with Tyler Sys and IDEA/ESEA funding which will increase our funding. Administration is expecting the budget to balance out in October. TH asked clarifying question. Director is adjusting budgeting decisions concerning salaries. Reducing some salaries based on staff decisions to minimally affect students. Start thinking about next year to get on top of the budget.</p> <p>Working on job descriptions submitted by 10/1 so we can discuss at next meeting. School newsletter is being distributed at end of quarter. Liz Beaven is working on developing a self-study plan specifically for MOS. Sending out faculty and staff update emails multiple times a week.</p> <p>Community fun day was very successful - parents asking to do regularly and often. Sending out a satisfaction survey to parents about school renewal process. 2 community grounds clean up day - staff members helped a lot. Providing food helps more families come. An outside community member is donating garden beds. Anya Mayi is preparing and organizing for the festival of strength and courage very well. Waldorf teacher study - Alliance member’s PhD research study.</p> <p>TH asked clarifying question about raised garden beds - naming and possibly fundraising around each raised garden bed. Donating rocks, soil, money, etc. will receive their name on the garden bed. TH suggests breaking the report up for clarity based on goals, attendance, community, etc.</p> <p>PR suggested PTA doing the community days and possibly having PTA meeting at the community days.</p> <p><b>c. Faculty Report</b> - Preparing for the Festival of Strength and Courage. Guest speaker in 7th/8th grade went well and might bring in a state rep to talk about the election. Token economy to reward kids with a school store which is helping the student behavior. PR asked a clarifying question. JN said it is very effective and it is intermittent reinforcement.</p> <p><b>d. PA Report</b> - None</p> <p><b>e. Business Manager Report</b> - MD reported on the budget. Payroll is less than last year because of reduced staffing. Healthcare and food service prices were high. Pulled down grant money and minimized non-critical expenses.</p> <p>KL asked clarifying question about Estimated Counts. Decrease in ADM and preschool and correcting errors with Tyler SYS. JN notes we will need a new information system for next school year.</p>	

	<p>Highlighting paypal as an option to pay for lunch, aftercare, and preschool. Working on parent portal to allow parents to pay and a lunchroom scanner for kids to scan card so parents get bills directly. Billing will go through administration instead of registrar. TH asked clarifying question about lunchroom scanner.</p> <p>TH requests adding business financial reviews to consent items in future.</p>	
<b>6.</b>	<p><b>Unfinished Business OR Action Items</b></p> <p><b>a. Approve Director Goals</b> - TH motions to approve director 2024-2025 goals as discussed at August 21st meeting. KL 2nd. Unanimously aye (TH, PR, AA, JR, KL). Motion passes.</p> <p><b>b. Discuss/accept faculty board member</b> - Still working on finding a faculty board member. Will discuss at the next board meeting if applicable.</p>	<p>a. Tim Harrington and Cindy Roe</p> <p>b. Jim Nolen</p>
<b>7.</b>	<p><b>New Business OR Discussion Items</b></p> <p><b>a. Discuss where Waldorf is at MOS. Is the school committed to the Waldorf curriculum and how is this commitment being realized? -</b></p> <p>PR - Liz Beaven is helping us, as reported in director report. Reminding us this is a goal for this year. A clear connection to Waldorf education and curriculum. PR would like to see teachers learning more about and sharing with each other how that is being implemented in the classroom.</p> <p>JN - MOS is committed to Waldorf philosophies. Using Waldorf curriculum and supplementing with state aligned curriculum. Recommending Understanding Waldorf Education for parent and staff reading. Using LiveEd for curriculum. The curriculum, specials, and core values will stay in effect throughout time.</p> <p>TH notes it seems like there is more awareness to Waldorf because of the goal set for the director. Comments that we need to teach to the whole child and realize the student development.</p> <p>JN offered to meet weekly to discuss and read Calendar of the Soul and have had poor turn out but will revisit at the next staff meeting and keep trying.</p>	<p>a. Peter Rennick</p>
<b>8.</b>	<b>Meeting Summary</b> - Reviewed what was voted on and discussed at this meeting.	Board Secretary
<b>9.</b>	<b>Announcements</b> - TH requests a closing verse in future meetings	Board Member
<b>10</b>	<b>Adjournment</b>	Board President

**Attendee Information:**

Name	E-Mail Address	Present
Amber Alexander, Faculty Board Member	aalexander@mountainoakschool.org	x
Tim Harrington, President	osmliving@gmail.com	x
Cindy Roe, Board Member	croe@mountainoakschool.org	
Katie Larson, Secretary	katie.larson@mountainoakschool.org	x
James Nolen, School Director, Ex Officio	jnolen@mountainoakschool.org	x
Peter Rennick, Vice President	pire2@cox.net	x
Jonathan Ruf, Faculty Board Member	jruf@mountainoakschool.org	x
Michael Donelson, Business Director		x