

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Agenda– June 10, 2024**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	June 10, 2024	3:48 PM	5:04 PM	Mountain Oak School 1457 Willow Creek Rd Prescott AZ 86301 7th/8th Grade Classroom in the Great Hall or virtual link to join meeting see below

Agenda Items	Presenter
1. Meeting Opening a. Welcome and Call to Order b. Opening Quote c. Roll Call d. Open Meeting Law Reminder	Board President
2. Consents, Reviews, Approvals, Old Business a. Consent Items PR motions to approve consent agenda items. AA2nd. Unanimously aye. Motion passes. i. Approve Prior Minutes 1. May 6, 2024 2. May 29, 2024 ii. Agenda Approval b. Old Business - None	
3. Public Comment a. None	
4. Board Reports a. BM working to get KL turned over as other bank signer and admin now that KL is board treasurer.	
5. Community Reports (action items must be informed and included on the agenda as a specific topic) a. Charter Representative Report - MS state testing 2 students didn't pass reading. One is SPED and another student is in process of working to improve over summer or evaluate for SPED.	

	<p>3-year consent agreement from ASBCS and previous attorney will help us with the consent agreement. At the meeting, it was noted there were 2 areas almost every charter school up for review failed, including us, so the charter board is working to improve.</p> <ul style="list-style-type: none"> b. Director’s Report: Corrected Title I student count so Title I will recalculate the budgeted numbers by June 15 so we know how much the school will receive. Enrollment 97.5 ADM. TH notes there are a lot of grant opportunities because we are high Title I and IDEA. c. Self-Study Report - none. Waiting on the Alliance for Public Waldorf Education’s self-study info. JN is in contact with the Alliance’s Board President. d. School Renewal Report - None. e. Faculty Report - None. TH clarifies the Faculty Report is for faculty meeting reports, professional development, and/or faculty special/unity building project reports. f. PA Report - None. g. Business Manager Report - Grant pull-down, adjustment to Title I and IDEA numbers to get correct funding, preschool and aftercare tuition payment has increased. Payroll as expected. Increase in healthcare because more staff than expected. Used a lot less gas and natural gas than budgeted. Specialty and payroll were under budget. Supplies are over budget because of larger class sizes, copy paper, and sanitation supplies. Substitutes were over budget. 	
6.	<p>Unfinished Business OR Action Items</p> <ul style="list-style-type: none"> a. Set 1-2 Executive Director Board-driven goals based off of teacher and community input, as available. Have a work session and then present them at August meeting. 	Board Member
7.	<p>New Business OR Discussion Items</p> <ul style="list-style-type: none"> a. Thank BM for her service on the MOS board. BM was with the school 20 years, 5 kids went through the school, and on the board for 5 years. TH states they will give BM a gift certificate and framed certificate for her. b. Discuss plan to fill open board seat. Marketing ad. Look into free newspaper ad. TH talked to former teacher who was on PCA board who is interested after she retires next year. JN mentions FB ad would also be posted on Daily Courier. TH knows Prescott Times owner and JN asks TH to ask him for board member and enrollment ad. c. Discuss OML training requirement for board members. BM mentions it would be beneficial and we need to always check the statute. JN Any new member within first year, preferably within first quarter based on availability. TH renew every three years. d. Review 2024 audit engagement letter (Mara Mann). Legal compliance prep package. JN ready to move forward. e. Discuss National Lunch Program or other funding options for lunch program. The NLP would reimburse chef’s salary and food. The school will have some organic food available for a charge. TH continue with biodiversity where we can and identify ways families can support the food through school farming and gardening. JN looking in to having certified school garden for farm-to-table. The school already buys some food from the nationally approved vendors. 	<ul style="list-style-type: none"> a. Board Member b. Tim Harrington c. Katie Larson d. Tim Harrington e. Jim Nolen f. Katie Larson g. Jim Nolen h. Board Member

	<p>TH suggests working with community farmers to see how they can resource out their surplus produce. JN will fill out NLP application to get started.</p> <p>f. Discuss board meeting calendar for FY 2025. TH motions to move regular board meeting to 2nd Wednesday of the month at 3:45 PM starting with September board meeting. AA 2nd. Unanimously aye (PR had already left). Motion passes.</p> <p>g. Review and possibly approve FY 2025 budget. MD and JN worked with Kristie and communicated with CR. The budget balances at 98 ADM. BM recommends budgeting for 5 less ADM than you have enrolled. And we need to add more to the reserves if you have more enrolled than you expect. TH motions to approve for public review of FY 2025 preliminary budget. KL 2nd. JR, KL, TH, AA aye. BM abstains because she will not be on the board for budget adoption. Motion passes.</p> <p>h. Review alignment of curriculum to Waldorf pedagogy and current AZ standards and student success based on student benchmark assessments and ASSA results. Staff committee for curriculum. Possibly create another committee to review how they relate to Waldorf. Main lessons submitted weekly and teachers mark how they align to standards. BM states it is essential even though it is a lot of work. TH suggests teachers have Waldorf mentor to help see how it relates to standards. JN will set up training for teachers to show the teachers how to track what standards they are aligning to. TH requests JN tracks documental summary for PD.</p>	
8.	Meeting Summary - None	Board Secretary
9.	Announcements - No board meeting in July. We will meet June 26th at 12:00 PM to approve teacher contracts consent agreement and budget adoption. BM notes we need to check ADE system for teacher disciplinary action before hiring.	Board Member
10	Adjournment 5:04 PM	Board President

Attendee Information:

Name	E-Mail Address	Present
Amber Alexander, Faculty Board Member	aalexander@mountainoakschool.org	x
Tim Harrington, President	osmliving@gmail.com	x
Cindy Roe, Board Member	croe@mountainoakschool.org	
Katie Larson, Secretary, Treasurer	katie.larson@mountainoakschool.org	x
Brandy Meade, Board Member	brandymis@gmail.com	x
James Nolen, School Director, Ex Officio	jnolen@mountainoakschool.org	x
Peter Rennick, Vice President	pire2@cox.net	X Left at 4:30
Jonathan Ruf, Faculty Board Member	jruf@mountainoakschool.org	x
Michael Donelson, Business Director		x
Marlene Sullivan, Charter Representative		x