

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Minutes– May 6, 2024**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	May 6, 2024	3:45 PM	5:45 PM	Mountain Oak School 1457 Willow Creek Rd Prescott AZ 86301 7th/8th Grade Classroom in the Great Hall or virtual link to join meeting see below

Agenda Items	Presenter
1. Meeting Opening a. Welcome and Call to Order b. Opening Quote c. Roll Call d. Open Meeting Law Reminder	Board President
2. Consents, Reviews, Approvals, Old Business a. Consent Items - CR motions to approve. BM 2nd. Unanimously aye. Motion passes. i. Approve Prior Minutes 1. Apr 8, 2024 2. April 24, 2024 ii. Agenda Approval b. Old Business	
3. Public Comment - None	
4. Board Reports a. Board Member Reports i. BM talked to KL about minute audit and what to expect with audit	
5. Community Reports (action items must be informed and included on the agenda as a specific topic) a. Charter Representative Report - Financial quarterly budgets were submitted, academic 10-year review received, and ASBCS meeting on Monday. b. Director’s Report - ADM 95. 8th grade trip and 5/6th grade pentathlon. 8th grade promotion coming up. Spring Faire went well.	

	<p>FY2023 Letter Grade is C. 93 re-enrolled and projecting 107. TH requests projected number for next year by class grade at the next meeting.</p> <ul style="list-style-type: none"> c. Self-Study Report - Waldorf and state PD for every inservice day. d. School Renewal Report - guidance and consideration plan including gathering community thoughts and school name ideas. Will start the process as needed in alignment with the self-study. PR asked a clarifying question on timeline. e. Faculty Report - None f. PA Report - None g. Business Manager Report - 5-8th grade did a great job fundraising for their end of year events. More tax credits received. Improvement on parents paying lunch bills. Success: grant pull-downs, gasoline under budget, substitute paychecks resolved, natural gas under budget, 5-8th grade fundraisers. Concerns: repair and maintenance, paypal charges, school supplies. KL asked clarifying questions about paypal fees. 	
<p>6.</p>	<p>Unfinished Business OR Action Items</p> <ul style="list-style-type: none"> a. Appoint new Board Treasurer - TH motions to approve KL as interim board treasurer since BM is leaving the board. AA 2nd. AA, BM, TH, CR, JR, PR aye. KL abstains due to conflict of interest. Motion passes. b. Discuss and possibly approve 4-day school week calendar FY 2025 - TH requests clarifying the organization of the calendar. CR asks if there are enough Professional Development hours for teachers for the self-study. JN says PD hours will increase from FY2024. Faculty meetings will be small group meetings during the school day and virtual communication as needed. TH motions to approve 2024-2025 school calendar year pending 4-day school week approval by ASBCS. KL 2nd. Unanimously aye. Motion passes. c. Discuss financial goals and voucher system - Vouchers were a system for board approval and review of payments and finances. CR requests JN and MD talk to the auditor to see if vouchers would be beneficial to bring back. BM notes MOS should try to have at least two months of financial reserves. JN and MD will start drawing down on Title I, etc. money soon now that they have access to SAM.gov. TH requests monthly report of reserves in financial report. d. FY 2025 Budget (including student count cut-off date) and possible Executive Session pursuant to AZ law 38-431.03.A.05. JN presented rough draft of budget. JN requests work session with executive session to discuss budget more thoroughly. CR reminds us we have to propose and approve by July 15th. No Executive Session was entered at this meeting. e. Director Evaluation, including Executive Session pursuant to AZ law 38-431.03.A.01 - CR showed evaluation and evidence of completion of director goals. CR will help JN with a monthly compliance task tracker. The board will give JN 1-2 goals in June and JN will set goals to share with the board in July or August. We will have an Executive Session when all the goals have been set, in July or August, to set forth terms of Director contract. No Executive Session was entered at this meeting. 	<ul style="list-style-type: none"> a. Board Member b. Jim Nolen c. Katie Larson/Brandy Meade d. Jim Nolen e. Cindy Roe

7.	New Business OR Discussion Items a. Approve purchasing updated fire safety system - State fire inspector requires major repair. TH motions to approve purchase of updated fire safety system from Life & Property Safety. CR 2nd. Unanimously aye. Motion passes. b. Discuss ASBCS Academic Review including: Create a plan to monitor and evaluate curriculum being used is serving the students well and aligned to the core curriculum (II) Discuss assessment plan to track, analyze, and monitor student's academic progress (III) Discuss plan for formal teacher evaluations, performed by director (IV) - The board will review the Waldorf pedagogy and Waldorf LiveEd to track that it is in alignment with state standards. Director presents annually, typically during June, alignment of curriculum to Waldorf pedagogy and current AZ standards and recommends curriculum changes, if needed, for improvement in student outcomes for the following year, including student benchmark assessments and ASSA results.	a. Jim Nolen b. Katie Larson
8.	Meeting Summary	Board Secretary
9.	Announcements a. Next meeting - work session to discuss budget, date to be determined b. Next regular meeting - June 10th, 2024 3:45 PM	Board Member
10	Adjournment - 5:45 PM	Board President

Attendee Information:

Name	E-Mail Address	Present
Amber Alexander, Faculty Board Member	aalexander@mountainoakschool.org	x
Tim Harrington, President	osmliving@gmail.com	x
Cindy Roe, Board Member	croe@mountainoakschool.org	x
Katie Larson, Secretary	katie.larson@mountainoakschool.org	x
Brandy Meade, Treasurer	brandymis@gmail.com	x
James Nolen, School Director, Ex Officio	jnolen@mountainoakschool.org	x
Peter Rennick, Vice President	pjre2@cox.net	x
Jonathan Ruf, Faculty Board Member	jruf@mountainoakschool.org	x
Michael Donelson, Business Director		x
Marlene Sullivan, Charter Representative		x