

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Minutes– December 4, 2023**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	December 4, 2023	3:50 PM	5:25 PM	Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 or virtual link to join meeting see below

Agenda Items	Presenter
1. Meeting Opening a. Welcome and Call to Order b. Opening Quote c. Roll Call d. Open Meeting Law Reminder	
2. Consents, Reviews, Approvals, Old Business a. Consent Items - CR motion to approve consent items with change to agenda. PR 2nd. Unanimously aye. Motion passes. i. Approve 11/6/2023 meeting minutes ii. Approve 11/6/2023 Executive session minutes iii. Approve 12/4/2023 Agenda - Removing item 6a b. Approve 11/29/2023 Work Session Minutes - TH motions to approve. PR 2nd. Unanimously aye. Motion passes. c. Old Business	
3. Public Comment a. No public comments	
4. Board Reports - BM gave charter rep meeting minutes to remove RM from board	
5. Community Reports (action items must be informed and included on the agenda as a specific topic) a. Charter Representative Report b. Director's Report - New 4th grade teacher, new math/ag science teacher, on track to get things done for 10 year review, possibly close enrollment for Junior High or 8th grade or find a way to split 7th and 8th for 2nd semester, a lot of exciting events for the school in December, rotating SRO from police force on campus from 3-year renewal grant. BM states we need to evaluate if we want to renew 3-year grant annually.	

	<p>c. PTA Report - busy with Winter Faire.</p> <p>d. Business Manager Report - We need to track reasons why things cost more than we expect so we can adjust for next year's budget. Overall an accurate percentage of money spent.</p>	
6.	<p>Unfinished Business OR Action Items</p> <p>a. Discuss and possibly approve Emergency Interim Board Officer Succession Plan - removed from agenda</p> <p>b. Present strategic plan stakeholder survey - Committee developed an anonymous survey with four open-ended questions to send to stakeholders. The questions were phrased in a way that will help us see if they are asset or weakness based thinkers. CR concerned the negatives will discourage everyone. TH clarified the committee will read and record responses and then the whole board will have access. The general public will receive a final report. TH motion to move forward to the next portion of strategic plan by sending out survey. PR 2nd. Unanimously aye.</p>	<p>a. Cindy Roe</p> <p>b. Tim Harrington</p> <p>c. Tim Harrington</p>
7.	<p>New Business OR Discussion Items</p> <p>a. Discuss Playground renovation - Dave is working on repairs and has/can build some things. Fundraising or looking for a grant would be great. PTA can help.</p> <p>b. Discuss and possibly approve board recruitment ad - Move forward with rewording or posting as needed taking care to use marketing language</p> <p>c. CR presents annual financial report overview - Add file to toolbox folder on drive for board members to reference to understand annual financial report</p> <p>d. Possible executive session: school bill - Not necessary</p> <p>e. Discuss School Bills - The school received a bill that included charges for personal business. CR mentions the personal business may have been presented in a general way that made them think it was not personal and the school needed to be billed. BR states we may have to send an invoice out to the person involved. JN and Michael Donelson will follow up with the invoice to clarify if they were aware it was personal business or not.</p>	<p>a. Katie Larson</p> <p>b. Katie Larson</p> <p>c. Cindy Roe</p> <p>d. Jim Nolen</p>
8.	Meeting Summary and possibly approve meeting minutes	Board Member
9.	<p>Announcements</p> <p>a. Next regular meeting 1/8/2023</p> <p>b. Schedule work session to review policy, bylaws, and New Member Handbook</p>	Board Member
10	Adjournment	President

Name	E-Mail Address	Present
Cindy Roe, Board Member	croe@mountainoakschool.org	Y
Brandy Meade, Treasurer	brandymis@gmail.com	Y
Tim Harrington, President	osmliving@gmail.com	Y
Peter Rennick, Vice President	pjre2@cox.net	Y
Amber Alexander, Faculty Board Member	aalexander@mountainoakschool.org	Y
Jonathan Ruf, Faculty Board Member	jruf@mountainoakschool.org	Y
Katie Larson, Secretary	katie.larson@mountainoakschool.org	Y
James Nolen – School Director Ex Officio	jnolen@mountainoakschool.org	Y

Attendee Information:

Virtual Meeting Info

Join Zoom Meeting

<https://us06web.zoom.us/j/87823155307?pwd=6dq4mVSTKIFcJcbCmadX3XqqUodDj7.1>

Meeting ID: 878 2315 5307

Passcode: 879872One tap mobile

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