

NOTICE OF COMBINED PUBLIC MEETING AND EXECUTIVE SESSION OF THE MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS

Meeting Agenda– September 18, 2023

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Mountain Oak School Board of Directors and the general public that the Mountain Oak School Board of Directors will hold a meeting open to the public on the date, time and location listed below. As indicated in the agenda, pursuant to A.R.S. 38.-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting; A.R.S. 38.-431.03(A)(8) Discussion or consideration of matters relating to school safety operations or school safety plans or programs. The Mountain Oak School Board of Directors may vote to go into executive session, which will not be open to the public, to discuss certain matters. Board Members or other participants may attend by electronic medium. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The agenda may be revised up to 24 hours prior to the meeting. Revisions will be posted at Mountain Oak School located at 1455 Willow Creek, and on the school website mountainoakschool.org/board-info/. Members of the public wishing to address the board are requested to complete a Public Participation Form provided at the entrance of the meeting area at least 5 minutes prior to the start of the meeting. Discussion by the board is limited to items posted on the agenda.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Combined Regular Meeting & Executive Session	September 18, 2023	3:45 PM	5:30 PM	Mountain Oak School 1457 Willow Creek Rd, (7th/8th grade classroom) Prescott AZ 86301 or virtual link to join meeting see below

1. Meeting Opening

a. Welcome and Call to Order

- Welcome to members of the public and reminder of open meeting law procedure; review of “Reports” and questions will be limited to clarification of the presenter only.**
- Thank you to our veteran board members Cindy, Brandy and Tim who volunteer their time to participate. We appreciate the time and effort you give to the governance of the school.**
- State of emergency has ended and all meetings are conducted in-person, virtual link/call in number is provided as a courtesy and not a guarantee of participation in the meeting.**
 - Welcome to our new board members Amber Alexander & Jonathan Ruf.**
 - Pre-meeting preparations conducted by directors of documents related to board agenda - board package review.**
 - The meeting is being recorded for the purposes of note taking.**

b. Opening Quote

- Reverence, enthusiasm, and a sense of guardianship, these three are actually the panacea, the magical remedy, in the soul of the educator and teacher. - Rudolf Steiner**

c. Pledge of Allegiance

d. Roll Call

2. Agenda Review/Accept.

3. **Public Participation**
 - a. **Guidelines for Public Participation**
4. **Approval of Board Meeting Minutes**
 - i. **8/7/23**
 - ii. **8/15/23**
5. **Current Events**
 - a. **Board Report**
 - b. **Director's Report**
 - c. **Parent Association Report**
 - d. **Financial Report**
6. **Discuss and Possible Action**
 - a. **Approve current working board to be authorized to submit charter holder governance request to align current working board with the contract on file with AZ State Board for Charter Schools (ASBCS). (Working Board includes: Robert Manhire, Cindy Roe, Brandy Meade, Katie Larson, Timothy Harrington, Peter Rennick, Jonathan Ruf, Amber Alexander and Jim Nolen Ex-Officio).**
 - b. **Consider and approve Auditor for FY23 state of Arizona mandated yearly Audit. Q&A with potential auditor(s) that have submitted an engagement letter(s).**
 - c. **Approve working board member approval process to be accepted as voting board members upon approval of the charter holder governance request being submitted to ASBCS.**
 - d. **Election of corporate officers effective immediately thru Jan 31, 2024, Katie Larson, Secretary.**
 - e. **Approve Katie Larson as a Charter Representative.**
 - f. **Approve Jim Nolen as a Charter Representative.**
 - g. **Approve creation of Whistleblower hotline.**
 - h. **Approve School Director with ability to waive teacher requirements on one full-time employee per school year, additional waivers to be presented to board for approval.**
 - i. **Approve replacement of RY as bank signer, appoint new bank signer.**
 - j. **Manage school finance through internal personnel, accountant or business consulting firm.**
 - k. **Amend Bi-Laws to include section Term Limits: "Sunset Provision" Voting board member or director term will automatically conclude or "sunset" when their term has exceeded three continuous years of service; the number of directors (aka board members, members voted to be board eligible for listing on ACC website despite charter board approval) exceeds current approved board size as defined by Bi-Laws; and number of directors (aka board members) listed on ASBCS website will be a minimum of four after "sunset" of longest standing member. Sunset provision will conclude with board acknowledged resignation at the next meeting proceeding the occurrence of "Sunset Provision" without respect for written resignation from "sunsetting" member.**
 - l. **Close School Enrollment for FY 2024**
 - m. **Digitizing Board Policy**
 - n. **Discuss and Consider Board Retreat for alignment of board goals and resolution.**

- o. **Executive Session: Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. Discussion or consideration of matters relating to school safety operations or school safety plans or programs. A.R.S. § 38-431.03(A)(1)(8).**
 - p. **School Safety Plan**
 - q. **Enhancement of Human Resource Processes and Procedure**
- 7. Announcements**
- a. **Next Scheduled Board Meeting - Working Session 10/10/23 9:00am**
 - b. **Next Regular Board Meeting Oct 2, 2023 3:45 pm**
- 8. Adjournment**

Posted Outside 1455 Willow Creek Rd by:

Date/Time:

Posted on School Website by: Robert Manhire

Date/Time: 3:00 PM

Attendee Information:

Name	E-Mail Address	Present
Robert Manhire, President	rmanhire@mountainoakschool.org	
Brandy Meade, Board Member	brandymis@gmail.com	
Katie Larson, Board Member	katie.larson@mountainoakschool.org	
Tim Harrington, Board Member	osmliving@gmail.com	
Peter Rennick, Vice President	pire2@cox.net	
Cindy Roe, Board Member	croe@pineforestschool.org	
Jonathan Ruf, Board Member	jruf@mounatinoakschool.org	
Amber Alexander, Board Member	aalexander@mountainoakschool.org	
James Nolen – School Director Ex Officio	jnolen@mountainoakschool.org	

Courtesy Virtual Meeting Info

MOS 9/18/23 Monthly Board Meeting

Monday, September 18 · 3:45 – 5:30pm

Time zone: America/Phoenix

Google Meet joining info

Video call link: <https://meet.google.com/dcd-bpdx-ixv>

Or dial: (US) +1 843-940-8792 PIN: 519 285 870#

More phone numbers: <https://tel.meet/dcd-bpdx-ixv?pin=3079310065748>