

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Minutes – October 02, 2023**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive sessions are not open to the public. Board Members or other participants may attend by electronic medium. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The agenda may be revised up to 24 hours prior to the meeting. Revisions will be posted at Mountain Oak School located at 1455 Willow Creek, and on the school website mountainoakschool.org/board-info/. Members of the public wishing to address the board are requested to complete a Public Participation Form provided at the entrance of the meeting area at least 5 minutes prior to the start of the meeting. Discussion by the board is limited to items posted on the agenda.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	October 02, 2023	3:50 PM waiting on technology	4:49 PM	Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 or virtual link to join meeting see below

1. Meeting Opening

a. Welcome and Call to Order

- i. Welcome to members of the public and reminder of open meeting law procedure; review of “Reports” and questions will be limited to clarification of presenter only.**
- ii. Thank you to board members who volunteer their time to participate, we appreciate the more than 2.5 hours per week that you give to the governance of the school.**
- iii. Pre-meeting preparations conducted by directors of documents related to board agenda - board package review.**
- iv. Welcome to our new board members**
- v. State of emergency has ended and all meetings are conducted in-person, virtual link/call in number is provided as a courtesy and not a guarantee of participation in the meeting.**
- vi. The meeting is being recorded for the purposes of note taking; draft notes are posted on the school website according to open meeting law in no more than 72 hours, at which time the recording is destroyed. - Not recorded due to technical difficulties. Discussed using zoom to prevent this from happening again.**

b. Opening Quote

- i. Where is the book in which the teacher can read about what teaching is? The children themselves are this book. We should not learn to teach out of any book other than the one lying open before us and consisting of the children themselves. - Rudolf Steiner**

c. Roll Call

- 2. Agenda Review/Accept – KL motioned to approve/accept agenda. CR 2nd. Aye: KL, CR, JR, AA, TH, BM. Nay: None. Motion passes**
- 3. Public Participation – No public comments**

4. Approval of Consent Items

- a. **Governing Board Meeting Minutes** – Discussion regarding notations in executive session minutes for individual confidentiality. TH motioned to approve consent items pending changes discussed for confidentiality of the individual in question for the Executive Session. JR 2nd. Aye: TH, JR, KL, CR, BM, AA. Nay: None. Motion Passes
 - i. **9/18/23**
 - ii. **9/21/23**
 - iii. **Executive Session 9/21/23**

5. Current Events

- a. **Board Report** – BM spoke to the bank and noted RM has asked for his name to be removed from the bank so we need to find a replacement and a new bank signer.
- b. **Directors Report** – 127 students, dealing with staff changes and looking for a full-time SPED teacher to help current students and 2 new ELL students. 10-year charter review started and is due on 10/17/23.
Maura Mann (auditor) said she would fill out engagement paperwork with the charter board for FY23 audit.
The first grant drawdown is almost finished.
ACWE event on campus 10/21/23
- c. **Charter Representative Report** – AA, KL, JR paperwork is all submitted. Started the process to remove old charter rep and add JN and KL.
- d. **Financial Report** – Will report with a two-month report next meeting.

6. Discuss and Possible Action

- a. **Review and approve AFR FY23 - Jim Nolen** – CR motioned to approve AFR FY23. TH 2nd. Aye: TH, CR, BM, KL, AA, JR. Nay: None. Motion passes. JN will send the form for a digital signature for board members to sign.
- b. **Review Cengage revised invoice MOWR (previously approved w/o tax) - Jim Nolen** – No action needed due to the amount of tax being less than \$5,000.
- c. **Review and accept Robert Manhire resignation - Brandy Meade** – BM motioned to accept RM resignation as of 9/22/23. TH 2nd. Aye: TH, JR, KL, CR, BM, AA. Nay: None. Motion Passes. The board thanked RM for all his time and hard work. They will further discuss how to show their appreciation at the board retreat.
- d. **Discuss possibility of new board president - Katie Larson** – No action taken. Will discuss at the board retreat.
- e. **Discuss and possibly approve New Board Member Handbook - Katie Larson** – No action taken. Will discuss at the board retreat.
- f. **Discuss and possibly approve PTA bank account - Katie Larson** – No action taken. Discussed PTA becoming its own business entity and donating to the school, creating a booster club account, or creating a separate bank account within the school's bank account with its own signers and 1 administrator from the school. KL will discuss and research with the PTA what they want and will report back to the board. BM reminds us to check the policies for the % that the PTA keeps and % that the school keeps.

7. Announcements

- a. **Board Retreat - Oct 12, 2023 – discuss time** – Jim Nolen's house from 10-4. Possibly invite MG and MS.
- b. **Next Regular Board Meeting Nov 6, 2023 3:45 pm**

8. Adjournment 4:49

Attendee Information:

Name	E-Mail Address	Present
Peter Rennick, Vice President	pjre2@cox.net	N
Cindy Roe, Board Member	croe@pineforestschool.org	Y
Brandy Meade, Board Member	brandymis@gmail.com	Y
Tim Harrington, Board Member	osmliving@gmail.com	Y
Katie Larson, Secretary	katie.larson@mountainoakschool.org	Y
Amber Alexander, Faculty	aalexander@mountainoakschool.org	Y
Jonathan Ruf, Faculty	jruf@mountainoakschool.org	Y
James Nolen – School Director Ex Officio	jnolen@mountainoakschool.org	Y

Courtesy Virtual Meeting Info

MOS Regular Board Meeting

Monday, October 2nd · 3:45 PM

Time zone: America/Phoenix

Google Meet joining info

Video call link: <https://meet.google.com/erg-cwqw-atc>

Or dial: (US) +1 570-554-0057 PIN: 263 646 435#

More phone numbers: <https://tel.meet/erg-cwqw-atc?pin=3838635211260>