

**PUBLIC MEETING OF THE  
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS  
Regular Meeting Minutes– May 1, 2023**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**Vision: Mountain Oak School is Committed to the Following:**

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	Monday, May 1, 2023	3:49 PM	6:19 PM	Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 <b>or virtual link to join meeting see below</b>

Agenda Items	Presenter
<b>1. Public Comment –</b> Katie Larson, a parent, introduced and was thanked by board for her participation in the Parent Association and grant writing..	Robert Manhire
<b>Original Items 2-5 moved to after Agenda item 11</b>	Robert Manhire
<b>2. Board Report –</b> RM reported on various grants submitted, with selections to be announced this and next month. Also seeking accreditation with Pathways that will increase our funding. May 23 set for open meeting law training. (See attached for further information) BM - Working with bank on options for limit for Pre-K credit card since limit is currently shared amongst all credit card holders for school.	Board Member
<b>3. Directors Report –</b> JN reported current enrollment at 106. Includes Preschoo Firewatch still in effect until repairs complete. Festival update. Full report attached.	Jim Nolen
<b>4. Parent Association Report –</b> Megan not present. JN reported very positive involvement and support from parents in several areas.	Megan Tibbitts
<b>5. Business Manager Report –</b> MD reviewed monthly expenses, nothing unusual noted.	Michael Donelson
<b>6. Approve – 3/6/23, 4/19/23 BOD Minutes</b> TH moved to approve minutes from 3/6/23 and 4/19/23 meeting., RM seconded, Aye: BM, CR, TH, PR, RM; Nay: none - motion passed.	Brandy Meade
<b>7. Discuss &amp; Possible Action – Revise FY ‘23 Budget Lower ADM</b> JN presented revised budget for 2022-23 to be submitted to the state on 5/1/23 Current ADM is 68 (down from 72). Following discussion, RM moved to accept revised FY23 budget, CR seconded, Aye: CR, BM, RM, PR; Not voting: TH (departed meeting prior to vote). motion passed.	Jim Nolen
<b>8. Discuss &amp; Possible Action– 2023-2024 School Calendar</b> JN presents FY24 calendar, which primarily mirrors that of Prescott Unified School District. School year begins on 8/4/23 with final day on 5/23/24, totaling 180 days and 953.32 hours of instruction. JN notes 4 days professional development with at home learning. CR notes that MOS may not be able to use at home learning as school days and recommends verification with Charter Board. JN makes adjustment to calendar to remove at home learning days. CR moved to accept FY24 calendar with adjustments, RM seconded, Aye: CR, BM, RM, PR Nay: None. Not voting TH (departed meeting prior to vote). motion passed.	Jim Nolen
<b>9. Discuss &amp; Consider Possible Action– Jim Nolen as school charter representative</b> JN advised that charter representatives are Marlene Sullivan and Susan Beck and asks if charter reps can be removed or if they must be voted off. BM will verify process to remove charter rep. Board acknowledges that JN should be considered for one of MOS charter representatives. BM motions to add Jim Nolen as additional	Board Member

	charter representative for Mountain Oak School, CR seconds Aye: BM, CR, RM, PR Nay: none Not voting TH (departed meeting prior to vote). motion passed.	
<b>10. Discuss &amp; Possible Action – Board Member Terms and Officer Election</b>	RM reports Current by-laws do not specify terms for members, but do include four officers – Board President, Vice President, Secretary and Treasurer. Charter stipulates 2 year limits for elected officers, with a possible one year extension. JN notes that some grants require elected officers noted. Board Discussion that Change to the by-laws regarding member terms will be considered at a future meeting. CR mentions that staff are also eligible to be board members. CR motions to elect RM as interim Board President until FY 2023-24 elections can be held in August. BM seconded, Aye: BM, CR, RM Nay: none Abstain: RM Not voting TH (departed meeting prior to vote). motion passed.	Robert Manhire
<b>11. Discuss &amp; Possible Action – FY ‘24 Budget</b>	JN reviewed/presented FY24 budget line items. ADM of 89 students need to be enrolled to meet this budget. JN fairly comfortable we can meet this level of enrollment, but it might mean dipping into reserves. BM is not entirely comfortable with that. A lot of grants have been applied for as well. CR and JN will meet to discuss the tax credit allowable expenditures. The final proposed budget will come to the board for approval in June.	Jim Nolen
<b>12. Future Items Discussion – schedule work session</b>	JN needs another meeting for board to consider approving fire suppression repairs/ upgrade. -Discussion of current bookkeeping/accounting and possible change. Set meeting for 5/4/23 3:15 PM	Robert Manhire

#### Attendee Information:

Name	E-Mail Address	Present
Cindy Roe, Board Member	croe@mountainoakschool.org	x
Brandy Meade, Board Member	brandymis@gmail.com	x
Robert Manhire	rmanhire@mountainoakschool.org	x
Tim Harrington, Board Member	osmliving@gmail.com	x (departed early)
Peter Rennick	pjre2@cox.net	x
James Nolen – School Director Ex Officio	jnolen@mountainoakschool.org	x

#### Virtual Meeting Info

MOS Regular Board Meeting

Monday, May 1 · 3:45 – 5:15pm

Time zone: America/Phoenix

Google Meet joining info

Video call link: <https://meet.google.com/bzc-krei-mdv>

Or dial: (US) +1 254-946-1147 PIN: 365 271 999#

## **12/5/22 Board Report**

### **Brandy Meade**

Working with bank on options for limit for Pre-K credit card since limit is currently shared amongst all credit card holders for school.

### **Cindy Roe**

### **Peter Rennick**

### **Robert Manhire**

Applied for REAP grant got confirmation that it was received Grant Award Notification due on 7/1/2023, approx \$10k. Inquired on status of ARPA Grant (Alphabet Grant) application awards announce awards on or before 5/15/23, \$443k. Preparing for Acker grant presentation on May 19th, 1 of 5 underconsideration of award, \$25k. 12 grants have been applied for over the last 10 weeks, including school counselor, SRO, Summer Program, Grounds and Gardens (Kubota Grant), 4 other garden/grounds grants. Applying for Transportation Grant with AZ due 5/2/3 and Educational Disparities and Teacher Development due 5/9/23. Participated in Aftercare Pathways to Accreditation with Marcee for current and hopeful expanding aftercare accreditation. Discussion with Tim Carter re training on Open Meeting Law for MOS and discussed best practices for governance.

### **Tim Harrington**

✿ Waldorf Inspired education

# Mountain Oak Charter School

*Governing Board Meeting*  
**05/2023 Directors Report**



*Presented 5/1/2023 By*  
**Jim Nolen**



# Enrollment

Grade Level	Enrollment
Pre K	21
Kindergarten	27 (+2)
1st	8
2nd	13
3rd	9 (+1)
4th	9
5th	2 (+1)
6th/7th/8th	8/4/4
<b>Total</b>	<b>106 (+5) (73)</b>



# School News

- \* Received \$80,000 in Insurance Claims funds
  - General Contractor is reviewing received amounts
- \* Fire Watch is continuing until repair is complete
  - 13791.69
- \* April Seed Sale
  - Received over \$1000 between PA and AG/SCI
  - 4 new enrollments
  - outstanding community event over 125 attendees
- \* May Day Festival
- \* State Testing Complete 100%
- \* Received 80% of re-enrollments YTD
- \* Have 15 new enrollees for next year YTD
- \* Parent Meeting
  - Healthful Diet
- \* Art Club