

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Board Meeting Minutes– 2/13/2023**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

| Meeting Type: | Date: | Start Time: | End Time: | Location: |
|-----------------|---------|-------------|-----------|---|
| Regular Meeting | 2/13/23 | 3:48 PM | 5:43 PM | Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 or virtual link to join meeting see below |

| | Agenda Items | Presenter |
|----|--|------------------------------|
| 1. | Public Comment – None | |
| 2. | Board Report – Brandy M, Appointment with banker pending for administrator updates. Updating documents with the charter board regarding members. Working on food program improvements. Parents are volunteering for this. Questions re: ESSER funds, Cindy Roe will assist with funding issues if needed. Also working with Tim Nolen and Margie on a strategic plan Peter R, Bob M speak to specific projects including Strategic Plan, School Primer Binder, Grant Writing, Banking updates, Open Meeting Law Training coursework, class budget accountancy planning, | Board Member |
| 3. | Directors Report – Jim Nolen reports –enrollment at 68, 69.3 on the 100th day. Title 1 reading teacher resigned – replaced role with Title 1 math teacher’s support; Water Main break in office building, water, structure, etc being evaluated. Board staff representative questions – Charter reflects a staff representative person – what is the criteria, etc.? PR raised a question on plans for staff annual reviews. See attached | Jim Nolen |
| 4. | Parent Association Report –Megan Tibbits / Katia Nyysti – PAR – Megan Tibbits – 2nd business Wednesday – elected leadership team; committees include leadership, social media, after school program, January music; art and drama,; maintenance/grounds. Social Media has 321 new followers; active engagement with community including opening and closing ceremonies weekly; engaged in building up the tax credit awareness and festivals and events committee... ongoing ‘raffle’ project and Spring Faire ‘seed sale’ with festival. Parental feedback – positive experience | Megan Tibbits / Katia Nyysti |
| 5. | Business Manager Report – Michael Donelson – Michael Donaldson reported on a high advertising line item and adjustments to a couple of items by Aspire. Dues and Fee line item needs clarification. MD will follow up. Net operating income discussed. It appears we are no longer on financial probation by the Charter Board. BM will check on this since we have no correspondence to that effect. BM report – daily courier advertising/marketing – a non-profit ad for tax credit solicitation, not paid by tax credit \$. Account number questions; bank charges questioned; BM requests net operating income review – relates to ESSR grant funding; confirmed we are up to date with fingerprinting and with financial status on the charter website. | Michael Donelson |
| 6. | Approve Minutes – 2/8/23, 1/9/23 RM motions to approve 1/9/23 minutes, CR 2 nd Aye: BM, CR, RM, PR, TH. Nay: none Abst: none. RM motions to approve 2/8/23 minutes, CR 2 nd Aye: BM, CR, RM, PR. Nay: none Abst: TH. Motions pass. | Brandy Meade |
| 7. | Discussion & Action – Add Marcee Gilson as card holder on CC Account – RM discusses need for MG to have own school CC for easier monthly reporting Pre-K. CR motions to approve MG as card holder on CC account. BM 2 nd Aye: | Robert Manhire |

| | | |
|------------|---|----------------|
| | CR, BM, TH, PR, RM; Nay: none; Abst: None Motion passes | |
| 8. | Review and Possible Action – ASBA Membership - ASBA has networking. Membership on calendar year basis. Robert Manhire – comments – if it is not being utilized, not a needed expense; if we use it go for it. Board Defers to JN to make decision. | Robert Manhire |
| 9. | Discussion – Charter Holder, Board Structure, Departures - Robert Manhire – This board has a history of five years without an elected Chair and a flat structure, instead of an election of officers. Agreement about the need for officers and review of guidelines for terms of office and recruiting and selecting new board members. TH announced he may be leaving the board by the end of May and BM that she will be leaving at the end of June. CR looking to leave when the board has established officers. We all need to search for new board members. Charter Representatives – BM charter board recommends we wait for the administrative updates before submitting the charter representative updates. Charter Representative is authorized to speak to the Charter Board or appoint speakers on behalf. Agree that next month's agenda include an item to vote on whether the director to become a school charter representative. | Robert Manhire |
| 10. | Future Items Discussion – RM will arrange for an Open Meeting Law training for board members with Tim Carter. It could be the first half hour of/before board meetings. Also consideration of similar training for the public about ways to interact with the board. Board member identification and development; Charter holder status for the director; Open meeting training – Tim Carter - YCESA | Board Member |

Attendee Information:

| Name | E-Mail Address | Present |
|--|--------------------------------|---------|
| Cindy Roe, Board Member | croe@mountainoakschool.org | X |
| Brandy Meade, Board Member | brandymis@gmail.com | X |
| Robert Manhire | rmanhire@mountainoakschool.org | X |
| Tim Harrington, Board Member | osmliving@gmail.com | X |
| Peter Rennick | pjre2@cox.net | X |
| James Nolan – School Director Ex Officio | jnolen@mountainoakschool.org | X |

Virtual Meeting Info

MOS Regular Board Meeting

Sunday, February 12 · 3:45 – 5:15pm

Google Meet joining info

Video call link: <https://meet.google.com/uru-puco-utw>

Or dial: (US) +1 318-490-8206 PIN: 951 427 429#

✿ Waldorf Inspired education

Mountain Oak Charter School

Governing Board Meeting
02/'24 Directors Report



Presented 2/13/2023 By
Jim Nolen



Enrollment

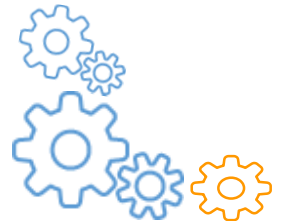
| Grade Level | Enrollment |
|--------------|-------------------|
| Pre K | 19(+2) |
| Kindergarten | 24 (+1) |
| 1st | 8 (-1) |
| 2nd | 12 (-1) |
| 3rd | 7 |
| 4th | 9(-1) |
| 5th | 1 (+1) |
| 6th/7th/8th | 9/4/4 (+1) |
| Total | 97 (+1) 68 |





Parent/Community Involvement

- **Family Engagement 1/24/22**
 - **semester 2 parent meeting/expectations**
 - **art**
 - **Title 1 funded**
 - **Agenda on shared drive**



School News

- * 3/4 combo class
- * math/movement teacher
- * Title 1 reading/math
- * Fire damage
Staff Representative