

**PUBLIC MEETING OF THE  
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS  
Regular Meeting Minutes– November 7, 2022**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**Vision: Mountain Oak School is Committed to the Following:**

- Developing and enriching our school offering and campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

<b>Meeting Type:</b>	<b>Date:</b>	<b>Start Time:</b>	<b>End Time:</b>	<b>Location:</b>
Regular Meeting	Monday, November 7, 2022	3:50 PM	6:29 PM	Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 <b>or virtual link to join meeting</b> see below

Agenda Items	Presenter
<p><b>1. Public Comment</b> –Adrianna Najera - disappointed about Ms. Jessica departure and loss of the cooking classes. Enjoys classes that involve handwork and hands-on activities. MOS parent since Ms. Roe (16 years). Concern with a lot what is going on at the school. Important to let children know as well as parents about changes in school activities and instruction.</p> <p>Jim – Looking at a possibly new afternoon extracurricular activity opportunity.</p>	
<p><b>2. Approve- Minutes FY23 - 9/12, 10/3, 3/7(FY22), 11/1</b> With a motion to amend the agenda to note 3/7 minutes are FY22 and change the date of 9/5 to 9/12, BM motions to approve the changes as defined; CR 2nds, Yay: BM, CR, TH, RM. No nay; No abstentions. Motion passes</p> <p>TH Motions to approve Minutes <b>9/12, 10/3, 3/7(FY22), 11/1</b>, BM 2<sup>nd</sup>; Yay: BM, CR, TH, RM. No nay; No abstentions. Motion passes.</p>	Brandy Meade
<p><b>3. Board Report</b> - Bob Manhire - Grant writing committee concerns and dwindling support due to personal reasons within the committee. 3 grants in pursuit - first -non-disclosed- ; 2nd and 3rd - 5-year full time counselor grant with a mentoring capacity for a 2nd/junior counselor. "REAP" grant - working with Christy to request funds and secure funds available. 2021 reimbursements and 2022 obligations are now fundable.</p> <p>Michael Donaldson has requested each board member to review vouchers from 2021/22 and 2022/23 year. 2021/22 have been reviewed and approved by CR and TH. 2022/23 vouchers reviewed by TH - request has been made to also review and approve.</p>	Board Member
<p><b>4. Leadership Team Report-Events upcoming:</b> Car Wash to raise funds for Pirate Ship on K playground Parent Conferences Parent Association meeting Pictures Lantern Walk - around campus and near the neighborhood. Dec 3 Christmas Parade participant</p> <p>JN - reviewed FY22 Performance Score - MOS earned a B school rating; primary concern was an increase in chronic absenteeism. Parents have asked about an opportunity to use the van and funding to support a ride-share program.</p> <p>301 Performance pay review of criteria for FY 23 Liz Beven working with Professional Development</p>	Jim Nolen
<p><b>5. Business Manager Report</b> (Michael absent) JM and board review. Payment Summaries Discussion regarding recurring charges for medical services and consultant fees. Discussion regarding parent payments and class supply budgets</p>	Michael Donelson (absent)
<p><b>6. Acceptance of Craig Lefevers resignation from MOS Board</b> TH Motions to approve Craig Lefever's resignation from the MOS Board. CR 2nd... Discussion: Greatly appreciated all of his support and we thank Craig for his ongoing service as a parent to the school. Yay: CR, TH, RM, BM Nay:0; Abstain: 0; Motion passes.</p>	Board Member
<p><b>7. Discuss &amp; Approve Employee Handbook Updates</b> Discussion: Teacher Job Description - needs to be reviewed. Will table to the next meeting (December agenda).</p>	Robert Manhire
<p><b>8. Review - FY 23 Budget and Financial Action Plan</b> - Awaiting update from Charter Board with regard to Financial Action Plan.</p>	Cindy Roe
<p><b>9. Discussion - changing grades served</b> – Moved topic to November Work Session.</p>	Board Member
<p><b>10. Review and Approve June 30, 2022 and 2021 Audit Reports (3)</b> Items on audit include Issue with regard to fingerprints on file for 1 individual. Financial Audits</p>	Board Member
<p><b>11. Site Fund (301 pt 2) Fall Disbursement (action item)</b> JN Covered updated 301 plan with agenda item 5 - 30% in 1st semester remainder at the end of the year. Included 15 hrs Prof Dev. for a 5% coverage. 100% of staff agreed to the criteria. RM motions to approve 301 performance pay plan for FY23. TH 2nd. Discussion: Yay: TH, BM, CR, RM; Nay 0; Abstain: 0 – Motion passes.</p>	Jim Nolen

<b>12. Co-Op participation United Healthcare Allocation (action item)</b> JN	Jim Nolen
is reviewing health plan options. Recommends maintaining current \$550 per month stipend while considering new options. High Deductible Plan or 2500 deductible PPO. Awaiting formal package presentation. United HealthCare - January to June plan with a new open enrollment in August for new employees. JN has talked with faculty/staff and in a pulse survey 50%-100% interest.	
<b>13. Voluntary Insurance (action item)</b>	Jim Nolen
JN still researching as an option as noted in agenda item 12.	
<b>14. Schedule Next Working Session</b> To be determined	Board Member
<b>15. Future Items Discussion</b>	Board Member

### Attendee Information:

Name	E-Mail Address	Present
Cindy Roe, Board Member	croe@mountainoakschool.org	x
Brandy Meade, Board Member	brandymis@gmail.com	x
Robert Manhire	rmanhire@mountainoakschool.org	x
Tim Harrington, Board Member	osmliving@gmail.com	x
Craig Lefever, Board Member	craig.lefever@yc.edu	absent
Peter Rennick	pjre2@cox.net	
James Nolen – School Director Ex Officio	jnolen@mountainoakschool.org	

Virtual Meeting Info

MOS Board Meeting

Monday, November 7 · 3:45 – 5:15pm

Google Meet joining info

Video call link: <https://meet.google.com/ixz-intu-zqs>

Or dial: (US) +1 304-945-3734 PIN: 964 872 746#