

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Draft -Regular Meeting Minutes– April 4th, 2022**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Growing our school population to full enrollment.
- Developing and enriching our campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	Monday, April 4, 2022	3:52 PM	5:32 PM	Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 or ZOOM link to join meeting during Pandemic Mitigation see below

Agenda Items	Presenter
1. Public Comment: There was no Public Comment	
2. Director Report: See attached Director Report	D. Salcedo
3. Faculty Report: Student/Parent Handbook sent out for teachers and the Instructional Employee Handbook was sent out for teacher to sign it has been read. Amy is organizing faculty meetings. Faculty meetings have changed to 2 weeks a month in the morning and 2 weeks a month in the afternoon. May Day is being planned. Working in shifts at Earth Day for marketing event.	Sarah Greene
4. Board Report: CR: Director Evaluation will be sent out this coming week. 360 component, staff, parent and director self- evaluation. CL: County Report Covid, BM: Charter Board Compliance	B. Meade,
5. Approve Board Minutes: Regular Meeting Session: March 7th, Executive Session Minutes: March 10th – TH motions to approve, CL seconds Aye: BM ,CL, TH, CR: Abstain: RM Nay: None Motion passes.	B Meade
6. Board fidelity to financial action plan: Monthly Report – Quarterly: February reports reviewed, Grants approved, ESSER III not yet approved, reimbursement requests will begin but the 3 rd quarterly report to the Arizona State Board for Charter Schools will not accurately reflect financial performance.	D. Salcedo M. Donelson
7. SY22/23 consideration of school configuration, grades served based on projected enrollment and budget considerations: – CR: Reenrollment and new enrollment numbers as of April 4, AM- 68 students, 21 in grades 5-8 and 47 in KG-4. Boards responsibility to the school for future sustainability in FY23 with ESSER and FY24 without ESSER funds. A projected deficit of \$300,000, with current budget expenses will occur in FY24. At issue is the economic viability of MOS and its large payroll (contracted position) and sustainability with low enrollment. Consider prudence of MOS continuing to offer 5 th -8 th grade with 21 enrollments. Currently there are 2 salaried class teachers for 5 th - 8 th . – In FY 23 and FY24 appraise whether it is appropriate to temporarily suspend services in 5 th -8 th or 4 th - 8 th in order to focus sustainability and growth in Pre-k through 3 rd /4 th grade. Responsibility to employees and parents for an informed decision as soon as possible. Hold off on Search and Hire for middle school positions until budget decisions are near to final draft. (State Proposed draft)- end of April. DS: consider that the ESSER funds were meant to retain positions through FY23. Board to consider different budget predictions for FY23 and FY24. BM: Who will work on budget(s); MD will begin the process with CR. CR will connect with KA to schedule time for first drafts.	
8. Discuss/Consider Future Board Items: Board will meet in 2 weeks to review preliminary budgets based on enrollment numbers with current grades served and limited grades served for FY 23 and FY24. MD	Board Members

Posted Outside 1455 Willow Creek Rd by:

Date/Time:

Posted on School Website by:

Date/Time:

Attendee Information:

Name	E-Mail Address	Present
Cindy Roe, Board Member	croe@mountainoakschool.org	X
Brandy Meade, Board Member	brandymis@gmail.com	X
Susan Beck, Board Member	susanclairebeck@gmail.com	
Tim Harrington, Board Member	osmliving@gmail.com	x
Craig Lefever, Board Member	craig.lefever@yc.edu	X
Deborah Salcedo – School Director Ex Officio	dsalcedo@mountainoakschool.org	x



BOARD REPORT MOS FY22

For the month of: April

Enrollment

- ❖ Total Enrollments: ADM = 82.5 Enrollment is 90 (2 students just moved here will start on Wednesday 4th and 8th grade); Preschool is at 15
- ❖ Exits: 1 Kinder.
- ❖ Planning to have summer school. Two week increments – June 6-17; June 20-July 1st.

Fundraising Events

- ❖ Class- 5th/6th for trip to Colorado River – Bake sales for next 3 Fridays; Pancake “Camp” breakfast this Saturday 4/9/22 to help raise money.
- ❖ PA -
- ❖ School Wide –

Marketing

- ❖ City/County Sponsored: Earth Day Booth 4/23/22
- ❖ School Sponsored: “Camp Breakfast”
- ❖ Website:
- ❖ Other: 66% of students have re-enrolled; 10% have stated they are moving or changing schools; 24% will have form sent home this week. Transportation is a huge issue with families living in outer areas of Prescott Valley, Dewey, and Chino Valley.

State Compliance

- ❖ ADE: Teacher Evaluations are in progress.
- ❖ SIAP
- ❖ School Improvement Cycle – Working on Title I visit.
- ❖ Academic -
- ❖ AZM2 – Testing April 11-15
- ❖ Other – OCR completed; Title I, II, IV grant resubmitted waiting for approval.
 - Tyler Tech has communicated to begin transition from School Master
 - Working on Withdrawal Monitoring Compliance – need to update charter information so I can have direct communication from the Charter Board on mandated information

Community Education

- ❖ Faculty: Sharon McFeely mentoring teachers. ACWE Meetings for admin and staff.
- ❖ Board:
- ❖ Community: Parent Education Program through Weekly Wednesday Zoom meetings in conjunction with Pine Forrest School
- ❖ Parent: Garden Party – Huge transformation of gardens and greenhouse almost completed.



BOARD REPORT MOS FY22

Faculty/Staff Update

- ❖ Climate –
- ❖ Other – 1 teacher not returning; Kindergarten almost full for next year; Searching for teacher to replace middle school teacher who is leaving. Possibly a teacher for elementary if numbers continue
- ❖ Movement teacher planning field day.
- ❖ Working on Calendar – 1st day of school, August 4th, last day of school is May 25th.

Parent Association Report

School Events

- ❖ Preparing for May Day Festival
- ❖ All teachers have received songs and dances to practice. Movement will assist in practice.

Instructional Personnel

- ❖ Search and Hire – Middle school teacher; possibly primary school teacher
- ❖ Substitute Status



BOARD REPORT MOS FY22