

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
Regular Meeting Minutes– December 6, 2021**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Growing our school population to full enrollment.
- Developing and enriching our campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	Monday, December 6, 2021	3:48 PM	5:21	Mountain Oak School 1455 Willow Creek Rd Prescott AZ 86301 or ZOOM link to join meeting during Pandemic Mitigation see below

Agenda Items	Presenter
1. Public Comment – None	
2. Director Report – ADM 72.5 (enrollment 79). PreK 17 w/waiting list. K 13 most stay after. Exits- moved out of state. Tax donation sent out to school. (Board suggested it also be sent to alumni and friends of MOS) Some donations can come from out of state. Compliance IDEA approved Title 1 still needs approval. MOWR had issue with time stamp from district perspective. Charter person was notified. Not sure if it will hit dashboard. Data sent 3x year. DIBLE benchmarks complete. AZM2 is 3/18-4/29, with Special Writing field test 1/24-2/18 grades 3-8. Writing test for practice. Teachers doing after school tutoring and enrichment activities – Going well. Some students don't need to meet with reading teacher. Teachers have created 301 goals. Board advised 301 percentages to be submitted to Aspire this week for Dec payment. Specialty schedules have been arranged so that each individual grade gets dedicated 50 minutes math time 4 days /week separately. A dozen people came to the Winter Garden Workshop – Community cleaned up and mulched field, plants planted. Soil and fertilizer provided by Prescott Valley Nursery at discount. Parent meetings 2 nd Tuesday /month will resume in Jan. Lantern Walk took place at Lynx Lake. Overfilled parking lot. Winter Spiral upcoming 12/16 New movement teacher will work with Heart Health Month in Feb. and we can apply for a \$2500 grant. \$ for basketball court / shade. One positive COVID case in K. Letters sent and phone calls made. Looking for PreK aid/after care teacher. May need more room for PreK. Substitutes okay. Some specialties are able to work as subs.	D. Salcedo
3. Faculty Report – Sarah Greene new liaison. Report this month was included in director report. Sarah will also report back to faculty regarding board meetings.	New Faculty Liaison
4. Board Report – Reviewed letter from Charter Board – Required to submit quarterly financial reports until charter board receives fiscal year 2021 audit. Charter board rec'd on 10/25/21. No further submissions required at this time. We need to verify which financial reports will be required to be submitted to charter board, but regardless, we will maintain our financial action plan.	B. Meade
5. Approve Board Minutes: Regular Meeting 11/1 - CR motions to approve minutes from 11/1/21 board meeting. CL 2 nd , Aye – CR, BM, CL; Nay-None. Motion passes.	B Meade
6. Board fidelity to financial action plan: Review; Financial October Reports, AP vendor expenses to date, CC expenses, Healthcare	C Roe, D. Salcedo M. Donelson

	<p>Stipends to date, Revised Budget Worksheet – ESSR 1 & II approved. Reviewed final reports and percent of budget spent. Certain expenses are paid at beginning of year and will have higher percentage spent. M Donelson will check on YCESA vs YCETC payments and explanation on payroll voucher totals. Watch instructional supplies 6610</p> <p>301 is typically in the range of \$600-\$800 for Dec payment dependent on criteria and goals met.</p> <p>301 Part 3 Training – review income grants and accruals revenue incoming</p> <p>Title 1 – Salary</p> <p>Title IV – Art Therapy/Salaries</p> <p>CR reminded Deb S. that ESSER III will no longer be around in FY24 budget cycle, so be mindful of budgeting.</p> <p>Reminded admin to review and gauge parent fees.</p>	
7.	<p>Discuss and Possible Action: Food Program and Use of Child Care Stabilization Grant To Fund Food Program – Reviewed and discussed use of funds. Not clear if allowable. Board requested D. Salcedo provide more information to confirm if this is an allowable expense under the grant program.</p>	D. Salcedo
8.	<p>Approve FY22 Kindergarten Teacher Contract – CR motions to approve FY22 K Teacher contract, BM 2nds; Aye CR, BM, CL. Nay – None. Motion passes</p>	D. Salcedo
9.	<p>Review and Discuss New Board Member Nominating and Seating Procedures; Possible Action to Revise – Robert (Bob) Manhire is interested in joining board. Nominating committee will form and follow through with nominating committee process. Marcee Gilson will help to organize. Bob is under the 2 year requirement – however, board is okay with exception due to circumstances of COVID and low enrollment and need for some board members to leave due to moves.</p>	C. Roe

Attendee Information:

Name	E-Mail Address	Present
Cindy Roe, Board Member	croe@mountainoakschool.org	x
Brandy Meade, Board Member	brandymis@gmail.com	x
Susan Beck, Board Member	susanclairebeck@gmail.com	
Tim Harrington, Board Member	osmliving@gmail.com	
Craig Lefever, Board Member	craig.lefever@yc.edu	x
Deborah Salcedo – School Director Ex Officio	dsalcedo@mountainoakschool.org	x

Topic: MOS Board Meeting 12.6.21

Time: Dec 6, 2021 03:45 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87919649524?pwd=OGN0M2lXRWRteDN5K0Ywd3VhdmNldz09>

Meeting ID: 879 1964 9524

Passcode: 936058

Find your local number: <https://us02web.zoom.us/j/87919649524?pwd=OGN0M2lXRWRteDN5K0Ywd3VhdmNldz09>