

**PUBLIC MEETING OF THE
MOUNTAIN OAK SCHOOL BOARD OF DIRECTORS
REGULAR MEETING Unapproved Minutes**

Pursuant to A.R.S. 38-431.02(1) notice is hereby given to the members of the Mountain Oak School and the general public that the Board of Directors of the Mountain Oak School will meet on the time and date listed below. The meeting will be held at the Mountain Oak School, 1455 Willow Creek Rd., Prescott, Arizona. The Board may vote to go into Executive session on any agenda item, pursuant to A.R.S. 38.-431.01(A)(3) for legal advice on matters as set forth in the agenda item. Executive session are not open to the public. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Vision: Mountain Oak School is Committed to the Following:

- Growing our school population to full enrollment.
- Developing and enriching our campus.
- Maintaining and building our financial health.
- Expanding our presence and visibility in the greater community.
- Becoming a nexus of Waldorf cultural activity in Arizona and the nation.
- Cultivating and supporting a strong and vibrant school community.

Meeting Type:	Date:	Start Time:	End Time:	Location:
Regular Meeting	9/11/2017	3:30 PM	5:13 PM	Conference Room 1455 Willow Creek Rd Prescott AZ 86301

Meeting comes to order at: 3:34pm

Agenda Items	Presenter
<p>1 Public Comment <i>Parent-Concern that there is not a speech therapist, wants board to approve the person and the funding.</i></p>	
<p>2 Director Report <i>Enrollment: 177 Head count - 197including preschool. Class cap is 24. ADM is 167. Budgeted on 147. New enrollment since the beginning of the year is 1 into 6th. 7 exits, 4 students moved and 3 were related to school choice issues. Budget and Finance: Title 1 grant & Individuals with Disabilities Act grant. Allocation near 35K for TI and 20 for IDEA. Fundraising: 8th grade is doing Wildflower 9/19, and Rummage sale of Oct 21, 22nd Sunshine is leading. PA is looking at school wide fundraising- Kids Creations and Winter Faire. Marketing: We had a display at County Faire, we opted out of Pumpkin Patch this year as it did not bring outer community people, our next marketing opportunities is Christmas Parade New website is up but not making big announcement, we want to work on configuring some things. Communication-Parent Square. Some glitches, but we have contact numbers to put in, we have 1st contacts and working on 2nd contacts. Teachers getting used to using it. State, County Federal: ACWE November 11th down in Phoenix. Community education-Faculty has a professional development day on 25th of September. Day off for students. Faculty staff: all teaches have had first class meetings. Educational director- search and hire will look at our candidate.</i></p>	Cindy

	<p>Cindy- reconfiguring office management and staff, covering more of the budget and operations.</p> <p>PA report- starting the book study on Tuesday. PA will be meeting every 2nd Tuesday at 3:30. Talking about the role of class parents and fund raising and creating a parent area.</p>	
3	<p>Faculty Report-engaged in book study, lifecycles and destiny. Sharon McFeeley is leading the discussion. Fall benchmark testing is complete, occurs again in winter and spring. Art work was on display at county fair. Teachers had class meetings, but were hoping for more attendance. Classes are preparing for the Festival of Strength and Courage. Smooth organization done by Sunshine and 8th grade teacher Sandra Maki.</p> <p>Very sad news, a young boy who attended here has passed from brain tumor this past weekend.</p>	Jeff
4	<p>Operations Manager Report-</p>	
5	<p>Board President Report-</p> <p>Robbie contacted PUSD district facilities then got a call from the district and they said we cannot have the playground equip. So we don't get the equipment. Robbie- "We dodged a bullet there, we could have looked very irresponsible" Robbie wants to put together a Playground committee. <u>Discussion began with board:</u> The discussion of playground equipment and budget will be on the agenda next time. Jennifer, DeeAnn, Parents and Cindy are on committee. Cindy- It is PA organized committee to decide the use of PA funds. Edie- will be on the committee.</p> <p>Cindy - Parents on PA had already said they would put padding under blue dome and a fence around fairy garden but that had not been done in the summer like planned so Cindy offered to get portion and estimates for the PA and Will contractor is doing the work. Marlene- We cannot drag our feet on the equipment much needed for the upper grades. Cindy- If cost is under \$5k we can buy without board approval. Angela - board already approved \$14k. Cindy-It will take time to order and receive the equipment.</p> <p>Upper grades teachers have already decided what they want, it has been a discussion for some time now... we can't wait and we have to get the holes dug before the cold weather hits.</p> <p>Robbie- wants to wait and be responsible...</p> <p>Angela- we need to move on it.</p> <p>Cindy-District Superintendent got back to her— MOS did our due diligence in checking in with the district at some point it reached the superintendent and he put a stop to it "We were not irresponsible".</p> <p>Cindy---"we (the administration) want to be represented correctly..."</p> <p>"We went through all of the correct channels to possibly get the equipment, it just didn't work out"</p> <p>Edie- we need to move on the equipment, she didn't know teachers of upper grades have met.</p>	Robbie

	<p><i>Robbie- Re: Waldorf principals when deciding how to put together the playground--- there is a Waldorf playground association.</i></p> <p><i>Robbie- “we have to represent ourselves right. We should do things correctly”. What was on agenda. (We already voted on and passed 14k) Robbie important how we go about doing this. Edie- it’s not willy nilly, if teachers have thought it through and have chosen equipment, “it is unwise and disrespectful to not consider what they have asked for”. Kids have been waiting a long time. “Teachers are trained what to look for and we should trust that. We should be respectful of their requests”</i></p> <p><i>Marlene- doesn’t think October is too late to agree on the equipment.</i></p> <p><i>Robbie knows of a website that will give us the ideas for a Waldorf playground. Robbie-“We can’t rush into something, it can be done overtime and moved forward from the habitat with hills and logs....”</i></p> <p><i>Marlene-We should however move quickly with what will go under the blue dome, children have been hurt.</i></p> <p><i>PA needs to get something under blue dome. Cindy- Will is working on it. Fence and blue dome.</i></p> <p><i>Edie-equipment for older kids. “We need it in the ground by November...decision made soon. By mid October. Let’s be realistic about our time frame.” Discussion during Presidents report ended.</i></p>	
<p>6</p>	<p>Charter Representative Report-Nothing to report.</p>	<p>Marlene</p>
<p>7</p>	<p>Review and discuss MOS bylaws-</p> <p><i>Robbie-In his board training, when he came on...he did not appreciate what his job on the board entailed...now he is prepared. We have not properly conducted as a board. Not pointing any fingers at any passed presidents...we need to follow the by laws. We don’t have a clear idea of where people started and ended. He does not want to cause trouble but, we have to stagger the board positions and the times allotted correctly. Good management. Section 2- we are legally morally and ethically operating and managing properly.</i></p> <p><i>Also those that are no longer parents should be excused off. PA appoint a board member. Edie- but it reads MAY appoint not HAS to be appointed.</i></p> <p><i>Principal, non-voting member and 5-7 voting members.</i></p> <p><i>Robbie-We need a PA member on the board. Too many people not fitting the board member law. We can get by with 5 members.</i></p> <p><i>Angela- but no one wants to be a member! It’s tough finding people.</i></p> <p><i>Cindy- Often kept 7 members because some people don’t come to the meeting. So we have to have a quorum.</i></p> <p><i>Marlene- this is a great goal but we do have trouble getting people. And its not an immediate thing, it takes a lot of time.</i></p> <p><i>Robbie-we have someone from PA ready to come on.</i></p> <p><i>Edie- looking at by-laws, we are correct a PA member is not</i></p>	

needed, just an idea.

Robbie-Can we have 3 people from community

Also, we have people paid by school on board and this is not responsible. Marlene- Faculty does not vote on items that are a conflict of interest. Robbie- what about the budget, Marlene- it is an overarching picture of funds it is not a conflict.

Edie- right now it seems we are in compliance.

If you want someone here from PA, then lets talk about that. We have 2 faculty, one could be from PA, it says MAY, it is very flexible.

Jeff-alum and parents, should we honor those that want to stay and help the school? Yes.

Robbie- I respect Robert, he has done a lot for the board and school...but he has even asked to be off.

Edie- again, reads it as being very flexible.

Article 7-Reading----

Robbie-We don't have a treasurer nor a VP. Our secretary is in Phoenix-

Robbie—reading,,,, he has the right to hold duties of the general manager.

He wants to take on the active role as General Manager.

Robbie- my responsibility for missing the budget meeting-

Robbie-There has never been a no vote at our meetings nor on the Budget.

Jeff-We have had no votes. Edie- says healthy discussion is important but a no vote is not a benchmark or evidence that we are dysfunctional. Are we just rubber stamping everything---??? no!

Robbie-Budget gets passed with so little representation—

Marlene-No. You and we got the budget a month ahead of time we looked at it, it wasn't instant. You need to look at the budget before the vote.

Robbie wants to see the accountant and look at the list and documentation, he has that right.

Marlene- you should take the time and look at those documents...

Robbie feels the board president as general manager should take over the budget. He wants to take care of the schools budget. He has experience because he runs a business.

Marlene, give it a try... get people on the board.

Reading.... In By laws "Inspecting books by a Board member"...Robbie wants this responsibility.

We need to have a treasurer that presents documentation etc..

Edie-asking the difference between someone to do budget and the treasurer of the board. We have not had a treasurer for a long time.

Robbie-The position, could be someone to contact for the monthly appointment, But we need someone deeply entrenched in the board budget and school budget---will someone do this? Can we get the documents form Cindy... yes, Cindy does have this documentation every month.

We have a 7-member board. We have open positions such as Treasurer and VP.

	<p><i>Nicole-A Treasurer’s report will be helpful. Cindy-says she will bring to the board more charts and accounts to provide for us to see. She will begin this next month.</i></p>	
<p>8</p>	<p>Discuss 2017-18 Tax Credit Drive- Cindy-Framework of a plan. <i>Nice if board wants to take on the tax credit. \$15k is goal, brochures are being made. Link to new website and pass out brochures to parents at conferences. We need to make sure things are getting done in a timely way. Those things on the list. We have more time to collect for the Tax Credit Drive, until end of March. We can use tax credits to pay specialty extra-curricular classes that we charge a fee for. Also helps students pay for the bigger fieldtrips. Tax credits money can offset these costs for some students. If board approves, the 8th grade field trip can use tax credit money to help. We have taken the designation to the 8th grade trip off the brochure, but will say supplemental support for field trips. Any one on board who wants to take things off the list of things that need to be done we are looking for help. Look at list of donors so we can target them. Promote, promote, promote. Robbie-Present this to the PA—we talked about this (Cindy) Fees for materials- Tax credit can not go to this. Teachers can not have tax credit monies go just to their class. Needs to be extracurricular. Approval of field trips counts. Tax deduction if teacher buys things for the class, yes, but not for tax credit. Sports and band uniforms are okay. Edie is willing to help. Stuff envelopes...anything Nicole—PA and board working together would be great.</i></p>	
<p>12</p>	<p>Consent Agenda</p> <p>Move to approve:</p> <p>Minutes for August 7th Minutes for August 16th *Voucher # 1743-1756, 1801-1809, 01-05, 24,25,25a,26,27 Contract - Yavapai County Education Service Agency-School Psychological Services Contract – Blue-Sky Personal Development- LLC- Speech-Language Pathology</p> <p><i>*Looking at voucher questions. Sometimes Loretta has changes and duplicates get in there. Picking out the ones we don’t need. Pull out 25A. Re: Speech therapists-there is a shortage, it was tough to find people.. Blue Sky used to work for us before and we called them in to speak with us. They are going to charge \$100hr, but we found someone at \$78/hr. We will start the services. But board would have to approve the therapist contract. We can start them but we</i></p>	

	<p><i>will bring the contract to the next meeting. Speech will begin Monday.</i></p> <p><i>Robbie makes motion to remove 25a and contract Blue Sky. 2nd Nicole, All in Favor, motion carries. Robbie makes motion to approve consent agenda, Nicole seconds, all in favor. Motion carries.</i></p> <p><i>Making a second meeting---Look at budget for playground equipment. Faculty should have time to discuss before. So, we decided to just not have a separate meeting....so keep it on the Oct 2nd.</i></p>	
13	<p>Meeting Adjournment</p> <p>Closing: The healthy social life is found When in the mirror of each human soul The whole community finds its reflection And when in the community The virtue of each one is living. ~Rudolf Steiner</p>	

Meeting adjourned at 5:14pm

Posted Outside 1455 Willow Creek Rd By: _____ **Date/Time:**

Posted On School Website By: _____ **Date/Time:**

Attendee Information:

Name	E-Mail Address	Present
Marlene Sullivan, Board Member	marlenesu@hotmail.com	x
Nicole Morris, Board Member	nicole.d.morris.lmt@gmail.com	x
Jeffrey Holmes, Board Member	jeffdroid@gmail.com	x
Edie Dillon, Board Member	eadwellspring@yahoo.com	x
Robert Benhuri, Board President	rob.benhuri@gmail.com	x
Robert Davis, Board Secretary	good2behome@gmail.com	
Angela Kumbera	angkumbera13@gmail.com	x
Jamie Juarez, Admin Assistant, Non Member	jjuarez@mountainoakschool.org	
Cindy Roe, Interim Director, Member Ex-Officio	croe@mountainoakschool.com	x