

Mountain Oak School Application for Employment

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, or national origin.

Personal Information

Date		Social Security #	
Name			
Last	First	Middle	
Present Address			
Street	City	State	Zip
Permanent Address			
Street	City	State	Zip
Phone	Referred by	Are you 18 yrs. or older? ☐ yes ☐ no	

Employment Desired

Position	Date You Can Start	Salary Desired
Currently Employed? ☐ yes ☐ no		If So May We Inquire of Your Present Employer? ☐ yes ☐ no
Ever Applied to Mountain Oak Before? ☐ yes ☐ no If So When:		

Education

	Name & Location of School	Last Year Completed	Did You Graduate?	Subjects Studied & Degree(s) Received
Grammar School			☐ yes ☐ no	
High School		1 2 3 4	☐ yes ☐ no	
College		1 2 3 4	☐ yes ☐ no	
Trade, Business or Correspondence School		1 2 3 4	☐ yes ☐ no	

General

Subjects of Special Study or Research Work
Job Related Skills (Storytelling, music, typing, etc.)
Activities Other Than Religious (Civic, Athletic, etc.)

EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, SEX, COLOR OF NATIONAL ORIGIN OF ITS MEMBERS

Former Employers List below you last four employers, starting with the last one first.

Date Month/Year	Name & Address of Employer	Salary (upon leaving)	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				
From				
To				

References List below three persons not related to you, whom you have known at least one year

Name	Phone	Position	Years Acquainted
1.			
2.			
3.			

If you are to be hired Mountain Oak, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity & employment eligibility. You cannot be hired if you cannot comply with these requirements.

Authorization

I certify that the facts contained in this application (and accompanying resume, if any) are true and compete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Mountain Oak School.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or Mountain Oak School. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon Mountain Oak School, unless made in writing.

I understand employment is conditioned on a background check. I authorize Mountain Oak School to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to Mountain Oak School, without giving me prior notice of such disclosure. In addition, I release Mountain Oak School, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand that my employment by Mountain Oak School can be terminated "at will" and that I may terminate my employment "at will".

I understand that filling out this form does not indicate that there is a position open, and does not obligate Mountain Oak School to hire. If hired, I agree to abide by all Company work rules, policies and procedures. Mountain Oak School retains the right to revise its policies or procedures, in whole or in part, at any time.

Date

Signature